



FRASER PARK SPORTSVILLE INCORPORATED

MINUTES 2nd Annual General Meeting

Fraser Park Squash Club - Fraser Park, Lower Hutt

13 November 2011, 3.00pm

1. Introduction and Welcome

The Chairman, Mike Heissenbuttel, declared the 2nd Annual General Meeting of Fraser Park Sportsville open and to welcomed:

- Delegates and observers from our Founding Members:
 - Avalon Rugby Club
 - Dodgers Softball Club
 - Fraser Park Squash Club
 - Hutt Valley Softball Association
 - Lower Hutt City AFC
 - National Hockey Stadium Trust
 - Naenae Hockey Club
 - Taita Cricket
- Members of the Fraser Park Sportsville Board
- Dennis Quirke - Auditor
- Mark Coburn from Sport Wellington
- Laura Menzies, Lower Hutt City Council
- Trudy Englebreetsen, Fraser Park Sportsville Manager, and
- All the other guests and friends of Fraser Park Sportsville present.

The Chairman thanked the Fraser Park Squash Club for the use of their facilities to host the AGM.

The Chairman noted the inaugural Fraser Park Sportsville Family Fun Day held earlier during the day and how it was a successful event with over 300 children attending. The Chairman thanked the members for their time and participation and commented that he hoped similar events would be held in the future.

2. Apologies

Apologies were received from:

<u>Name</u>	<u>Organisation</u>
Bill Heaps	FPS Board Member
Neville Austin	Dodgers Softball
Robbie Easthope	LHCAFC

The apologies were accepted unanimously.

Moved by: Jim Baxter – LHCAFC
Seconded: Dave Gillespie – Taita Cricket

3. Roll Call

Kirsten Patterson, Board Member called out the attendance roll to confirm the official Member representatives in attendance (refer schedule 1).

The Chairman noted that there are also Observers present, but that only the attendance of the two voting delegates of each Founding Member would be recorded.

4. Annual Report (including the Financial Statements)

The Chairman spoke to the 2011 annual report and the first set of financial statements for Fraser Park Sportsville, and auditor's report attached to the financial report.

The Chairman noted the following key achievements from the annual report:

- Appointment of Trudy Englebreetsen to the position of FPS Manager to work for the clubs, and current recruitment on-going Manager currently advertised
- Strategy and business plans completed
- Support provided to clubs on different projects
- Coordination of all facility requirements to date
- Major facility work and progress
- Website is live
- Family fun day held
- Applications for funding received

The annual report was accepted unanimously.

Moved by: Dave Gillespie – Taita Cricket
Seconded: Phil Taylor – Naenae Hockey

The financial report was accepted unanimously.

Moved by: Phil Steere – Fraser Park Squash
Seconded: Dominic Richards – Hutt Valley Softball Association

5. Election of Board Member Representatives

The Chairman noted that there were no vacant positions for Elected Board Member Representatives and that the Fraser Park Sportsville Board term of appointment for each elected person is 3 years so the current elected members of Bill Heaps and Ash Roper are appointed from 2010 until 2013.

The Chairman noted that there was currently an appointed Board member vacancy on the Board and that recruitment for this position would commence before Christmas. The Chairman noted that the vacancy was not currently causing issues with the quorum or Board workloads.

6. Appointment of Auditor

Dennis Quirke was reappointed as auditor of Fraser Park Sportsville Inc. for the year ended 30 June 2012 unanimously.

Moved by: Colin Gear – Dodgers Softball
Seconded: Dave Gillespie – Taita Cricket

7. Other Business

The Chairman noted that no notice of other or general business had been given within the 28 day notice period as required under the Constitution.

8. Closure

The Chairman thanked everyone for their attendance and participation and called the AGM to a close.

The meeting closed at 3.18pm

Chairman

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SCHEDULE 1 – VOTING DELEGATES

<i>Member</i>	
Dodgers Softball	Collin Gear
Avalon Rugby	Glenn Kennedy
Taita Cricket	Dave Gillespie
Fraser Park Squash	Phil Steere
Naenae Hockey	Phil Taylor
Lower Hutt City AFC	Jim Baxter
National Hockey Stadium	Rex Manning
Hutt Valley Softball Association	Dominic Richards
	Gary Gosper
	Ross Smith
	Kirin Cherry
	Mike Rogers
	Richard Manson
	Colin Thompson

SCHEDULE 2 – ATTENDEES

<i>Member</i>	
Dodgers Softball	Collin Gear
Avalon Rugby	Glenn Kennedy
Taita Cricket	Dave Gillespie, Gary Gosper, Dennis Quirke
Fraser Park Squash	Phil Steere, Ross Smith, Terry Hession, Russell Hasselberg
Naenae Hockey	Phil Taylor, Kirin Cherry, Kate Walker, Craig McWilliam, Chris Fahey
Lower Hutt City AFC	Jim Baxter, Mike Rogers, Mari Rogers, Kevin Nash
National Hockey Stadium	Rex Manning, Richard Manson
Hutt Valley Softball Association	Dominic Richards, Colin Thompson
FPS Board & Management	Mark Heissenbuttel (Chairman), Kirsten Patterson, Peter Clinton, Christine DeLee, Ashley Roper, Trudy Englebreetsen
Hutt City Council	Laura Menzies
Sport Wellington	Mark Coburn
